

### Record of officer decision

<b>Decision title:</b>	To approve the expenditure of up to £7,660 from the Capital Maintenance Schools' Budget for gas works to St Peters School, Bromyard.
<b>Date of decision:</b>	<b>24 September 2020</b>
<b>Decision maker:</b>	Assistant Director Education Development and Skills
<b>Authority for delegated decision:</b>	The authority for the specified officer to take this decision is set out in the cabinet report approved 3 April 2020 <a href="https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755">https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755</a>
<b>Ward:</b>	Bromyard West
<b>Consultation:</b>	<p>Cabinet debated and approved a report on the 2020/21 Local Authority Schools Maintenance Programme on 3 April 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of head teachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
<b>Decision made:</b>	<p>Agreement to:</p> <ol style="list-style-type: none"> <li>1. Approve the spend up to £6,455 from the contingency allocation for the gas works at St Peters School, Bromyard, to include a contingency value £1,000, and for the Capital Project Manager to manage and ensure the delivery of this Capital scheme.</li> <li>2. To authorise the expenditure of up to the value of £1,200 for professional fees from the contingency as set out in the Cabinet Decision, and for the Capital Project Manager to manage and ensure the delivery of this Capital scheme.</li> </ol>
<b>Reasons for decision:</b>	<ol style="list-style-type: none"> <li>1. St Peters School, Bromyard has not been included in the planned maintenance programme 2020/21 for any works.</li> <li>2. To complete the works required at St Peters School, Bromyard to make the building fit for purpose and to address the school's Capital Maintenance request.</li> <li>3. To ensure all Council buildings are fit for purpose and maintained to the standards set out in the condition survey to address suitability, sustainability and affordability.</li> <li>4. The cost of the gas works will be added to the Schools Capital Maintenance programme for 2020/21 and funded from the contingency within the existing school capital maintenance budget.</li> </ol>

<p><b>Highlight any associated risks/finance/legal/equality considerations:</b></p>	<p>There is a risk that once on site, further work is identified once the gas works start that was not previously apparent.</p> <p>If the works are not carried out there is risk that the school will have to shut and re-accommodate pupils in mobile classrooms or other schools, which is against the objectives set out in the schools Capital Strategy.</p> <p>A contingency has been allowed to cover unforeseen elements once the gas works commence. Should this contingency be insufficient then a further officer decision will be required.</p>
<p><b>Details of any alternative options considered and rejected:</b></p>	<p>To decide not to progress to deliver this scheme at this time. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains.</p> <p>Herefordshire Council to source further quotations. This is not recommended as time will increase, which is not acceptable to meet the demand of the work required by the school.</p>
<p><b>Details of any declarations of interest made:</b></p>	<p>None</p>

Signed:

Ceri Morgan  
Assistant director education, skills and development

Date: 24 September 2020